

MINUTES

**Kentucky Community and Technical College System
Board of Regents
December 1, 2000**

Board Members Present:

Ms. Martha C. Johnson, Board Chair
Ms. Cynthia L. Read, Board Vice Chair
Mr. John R. Banks, Jr., Board Secretary
Mr. Richard A. Bean
Mr. William E. Beasley
Ms. Alesha A. Brittain

Ms. Cynthia E. “Cindy” Fiorella
Dr. John F. “Jack” Hanel
Ms. Penelope “Penny” Logsdon
Mr. Mark A. Powell
Mr. Donald R. Shuck, Jr.
Dr. Joseph B. Wise, III

Board Member Absent:

Ms. Lorna D. Littrell

CALL TO ORDER

Chair Johnson called to order the meeting of the Kentucky Community and Technical College System Board of Regents at 9:00 a.m. (ET), December 1, 2000, in Room 102 of Northern Kentucky Technical College, Edgewood Campus in Edgewood, Kentucky. She announced that the press was notified about the meeting November 27, 2000, and that Carolyn O’Daniel would serve as parliamentarian.

NEW REGENTS

Chair Johnson welcomed the Board’s newest members, Faculty Regent Penelope “Penny” Logsdon and Student Regent Alesha Ann Brittain. (The Honorable Gregory M. Bartlett, Circuit Court Judge, Third Division, Kenton County District, administered the oath of office for Ms. Logsdon and Ms. Brittain prior to the meeting.)

Ms. Logsdon represents the technical college faculty and is a radiography instructor and program director at Elizabethtown Technical College. She earned her associate in applied science degree in Radiologic Technology from Lexington Community College and a bachelor’s degree in Allied Health Education from Western Kentucky University. Ms. Logsdon is vice chair of the Board’s Academic Affairs and Curriculum Committee.

Ms. Brittain represents the community college students, and she is majoring in elementary education at Southeast Community College where she has served as secretary for the Freshman Student Government Association. Ms. Brittain is a member of the Board’s Academic Affairs and Curriculum Committee.

MEETING HOSTS

Chair Johnson thanked Earl Wittrock, Director of Northern Kentucky Technical College, and his staff for an outstanding job hosting the Board. Chair Johnson recognized Charles Stebbins for his contribution to the meeting. Dr. Stebbins is assisting with the planning and development of the Northern Kentucky Community College. The Chair also thanked the Tri-County Economic Development Foundation Board of Directors for hosting a reception in the Board's honor. Gary Moore, Tri-County Economic Development Foundation Board of Directors Chair, and Danny Fore, Tri-Ed President, planned the reception.

INTRODUCTIONS

President McCall introduced George Edwards and Billie Hardin. Dr. Edwards, a native of Kentucky, is the Chief Executive Officer for Prestonsburg Community College and Mayo Technical College. Ms. Hardin, formerly with the Council on Postsecondary Education, is a member of President McCall's staff and will work with the KCTCS Board.

**COLLEGE
PRESENTATION**

Dr. Wittrock presented the Board with highlights of Northern Kentucky Technical College's accomplishments. These include a five-year reaffirmation of accreditation from the Council on Occupational Education, a fall enrollment increase of 17 percent over last year, and six Bluegrass State Skills Corporation grants that totaled close to \$211,000. Also, the college opened a day care facility, named Children, Inc., for the Covington Campus in partnership with Kenton County School System. The college's focus on student retention includes personal advising for all students and personal follow-up with students who miss classes two consecutive days.

Dr. Stebbins presented a brief status report on the development of the new comprehensive community and technical college. Cooperative working relationships are being established with Northern Kentucky University (NKU), Thomas More College, area business and industry, public schools, and social service agencies. An eight-member task force is exploring ways in which the new college and NKU can work together to serve the northern Kentucky area.

**APPROVAL OF
MINUTES**

MOTION: Dr. Wise moved that the Committee approve the minutes of the September 16, 2000, meeting. Mr. Banks seconded the motion.

VOTE: The motion passed unanimously.

**ADDITIONS TO
THE AGENDA**

By unanimous consent, a *Resolution Honoring Gladys F. Hoskins*, a former Board member, was added to the agenda.

**PRESIDENT'S
REPORT**

Dr. McCall reported that more than 550 people from across the Commonwealth attended the first annual President's Gala and Benefactor Awards Dinner. Governor Paul Patton joined Dr. McCall in presenting *KCTCS Benefactor of the Year 2000* awards to 61 individuals, businesses, and organizations for their voluntary support.

Twenty-seven KCTCS faculty and staff participated in the first *President's Leadership Seminar* in October. Regent Bean and Regent Read participated in the seminar session that discussed the governing board member's role. Five of the seminar participants are serving on the search and screening committees for the Chief Executive Officers at Ashland and Maysville.

As a result of the KCTCS partnership with Kentucky's Rotary Clubs, Governor Patton proclaimed October 23-27 as *Access to Careers Week*. Thousands of high school students visited KCTCS campuses during that week.

Other highlights reported by Dr. McCall include the following:

- *Governor's Conference on Latin America* – KCTCS will participate in the January 8-10 conference designed to encourage trade between Latin America and Kentucky.
- *KCTCS Financial Aid* – An agreement between KCTCS and the University of Kentucky entitles KCTCS to receive approximately \$1 million in Supplemental Educational Opportunity Grant (SEOG) money and \$1.5 million in Federal Work Study for the KCTCS colleges. KCTCS begins processing 2001-2002 federal aid for the community colleges January 1, 2001.
- *Accreditation Update* – Henderson Community College hosted a successful SACS ten-year reaffirmation visiting team October 29 through November 1, 2000, and expects to receive the team's written report during spring 2001. Eleven other community colleges are scheduled for reaffirmation visits in spring 2001. Several technical colleges are seeking accreditation reaffirmation accreditation from the Council on Occupational Education.
- *Community and Economic Development* – The System is involved in several community and economic development activities, including KY WINS, the Governor's Office of Policy Management Strategic Planning Project, Ready-To-Work, Cisco Networking Academies, and Nortel Training Centers.
- *System Grants* – New grants received total approximately \$350,000 and include an Eisenhower Math and Science grant, and grants focusing on curriculum development, leadership development, and corrections education programs.

- *Leadership Update* – Leadership changes include the following:
 - Bruce Ayers, Southeast Community College President, was appointed Chief Executive Officer of Cumberland Valley Technical College and the Southeast College District.
 - Jackie Addington, Owensboro Community College President, was appointed Chief Executive Officer of Owensboro Technical College and the Owensboro College District. Sandra Appling, who served as Interim Director of Owensboro Technical College, is returning to Bowling Green Technical College as the Campus Director of the new BGTC facility in Glasgow.
 - Carl Barnett was named Interim President at Ashland Community College.
 - Presidential searches are underway at Northern Kentucky Technical College, Maysville Community College, and Ashland Community College. The positions will be advertised in the national and state press in December with the intent for new presidents to be employed by summer 2001.
- *Technical College Map Over, Rank and Promotion Process* – The technical college faculty rank and promotion process was implemented fall 2000. Map-over appeals were extended to December 15, 2000, with final decisions made January 15, 2001, with an effective date of February 15, 2001. The regular promotion process for the technical colleges and the community colleges begins with the submission of portfolios in February 2001. Promotions will be effective July 1, 2001.

Chair Johnson encouraged the Board members and KCTCS staff to use Dr. McCall's written President's Report as a public relations tool to promote the System across the Commonwealth. A copy of his report is distributed at each Board meeting and becomes part of the minutes presented in the following agenda book.

CHAIR'S REPORT

Chair Johnson presented a *Resolution Honoring Gladys Hoskins*, a former member of the KCTCS Board.

MOTION: Mr. Bean moved that the Board adopt the *Resolution*. Ms. Fiorella seconded the motion.

VOTE: The motion passed unanimously.

Chair Johnson reported that the Council on Postsecondary Education (CPE) approved at its September 18 meeting the System's "KY WINS" proposal for \$12 million from the Postsecondary Workforce Development Trust Fund.

Also, Chair Johnson reported the following System-related highlights from the November 13 CPE meeting. At that meeting, the Council on Postsecondary Education

- Reaffirmed the delegation of program approval authority to KCTCS for all new certificate, diploma, and associate degree programs offered by the System's technical and community colleges.
- Accepted the System's progress report on projects funded by the 1998-00 Postsecondary Workforce Development Trust Fund.
- Approved \$3.2 million of its Technology Initiative Trust Fund for instructional equipment at KCTCS colleges.
- Approved \$126,800 from the Technology Initiative Trust Fund for KCTCS faculty development programs.

**EXECUTIVE
COMMITTEE
REPORT**

Vice Chair Read presented the Executive Committee's report to the Board.

**SACS – KCTCS
Memorandum of
Understanding with
The University of
Kentucky**

RECOMMENDATION: That the Board of Regents authorize the President of KCTCS and the Chair of the KCTCS Board of Regents to negotiate a Memorandum of Understanding with the University of Kentucky Board of Trustees to resolve remaining SACS accreditation issues as outlined in Agenda Item H-1.

Vice Chair Read explained that this recommendation relates to the ongoing Southern Association for Colleges and Schools (SACS) substantive change process. Additionally, the Board already has worked with UK to resolve several issues called into question by SACS. SACS has asked that the following governance issues and tiebacks to UK be resolved by May 2001: (1) the UK Board's role in nominating members for the KCTCS Board; (2) the UK Board's role in appointing search committees for the positions of KCTCS President and KCTCS Chancellor; and (3) the UK Board's role in operating and capital budget processes, including financing for capital projects.

Dr. McCall and UK President Wethington agreed to seek an opinion from the Attorney General regarding the legality of resolving the SACS issues through a Memorandum of Understanding. The Attorney General upheld the re-delegation of authority through a Memorandum of Understanding, and a draft Memorandum of Understanding was agreed upon by KCTCS and UK counsel. The UK Board of Trustees is to authorize the execution of a Memorandum of Understanding at its regular meeting January 23, 2001.

The Executive Committee recommends that the Board authorize Dr. McCall and Chair Johnson to move forward and resolve these final issues.

MOTION: On behalf of the Executive Committee, Vice Chair Read moved that the Board approve the recommendation. Mr. Bean seconded the motion.

VOTE: The motion passed unanimously.

*Naming of the
Edward L. Clemons
Center*

RECOMMENDATION: That the Board of Regents approve the naming of the Challenger Learning Center building on the campus of Hazard Community College the “Edward L. Clemons Center.”

Before KCTCS came into existence, Mr. Edward L. Clemons pledged \$1 million to Hazard Community College. Mr. Clemons died in 1999, and his family and estate will honor the pledge commitment by 2006. Mr. Clemons donated \$300,000 for the Classroom and Economic Development Center and \$700,000 for the Challenger Learning Center. A name for the building that will house the Challenger Learning Center has yet to be adopted. An official naming action was requested through the UK Board of Trustees in 1997, but no action was taken. Mr. Clemons’ donation meets the guidelines established by the KCTCS Board for naming buildings.

MOTION: On behalf of the Executive Committee, Vice Chair Read moved that the Board approve the recommendation. Dr. Hanel seconded the motion.

VOTE: The motion passed unanimously.

Chair Johnson said G. Edward Hughes, President of Hazard Community College and Chief Executive Officer of Hazard Technical College, expressed sincere appreciation to the Executive Committee for moving the recommendation forward to the Board. He said that Mr. Clemons and his family have done wonderful things for their community.

*College Districts and
Local Governance
Authority*

RECOMMENDATION: That the Board adopt a resolution approving the college district organization structure for the Kentucky Community and Technical College System and extending local board governance authority to three college districts comprised of Bowling Green Technical College, Central Kentucky Technical College, and Northern Kentucky Technical College respectively, pursuant to KRS 164.600 (10).

Vice Chair Read reported that the Committee was comfortable bringing this to the Board as an action item and that Board members had received additional background materials separate from the meeting agenda book.

MOTION: On behalf of the Executive Committee, Vice Chair Read moved that the Board approve the recommendation. Mr. Beasley seconded the motion.

Major points of discussion are summarized below:

- Legislation establishing KCTCS specified that KCTCS be a comprehensive community and technical college system comprised of 13 community colleges and 15 technical colleges that operates as efficiently and effectively as possible.
- The KCTCS Board endorsed the proposed district organizational structure during its workshop in June 2000. Dr. McCall has discussed the district organizational structure with the college presidents and directors, the CPE President, and the Governor (who supports the approach). Local board chairs have discussed the local district organizational structure. The strategic planning process and the enrollment management project used the district approach, and the staff plans to use the district approach with the upcoming capital plan.
- The 16-district organizational structure emerged from college consolidation activities, which were in response to the Board's April 1999 resolution on consolidation. Under the structure, some college districts are comprised of at least one community college and at least one technical college; other districts have only a community college or a technical college. Of the 16 college districts, 13 districts already have in place a chief executive officer.
- The *Kentucky Revised Statutes* call for each community college to have a local board of directors who are involved in activities such as the selection and evaluation of college chief executive officers, the approval of college budget requests for recommendation to KCTCS, the adoption of annual college operating budgets, and the approval of college strategic plans. Members of the community college boards of directors are appointed by the Governor from nominees of the respective community college nominating commissions.
- Technical college advisory boards were in place prior to HB 1 to provide technical colleges with a linkage to the business and industry communities that they serve. Their authority is limited to advising technical colleges on technical programs and employment issues. With the passage of HB 1 in 1997, the Kentucky Revised Statutes were amended to enable the KCTCS Board of Regents to extend the community college boards of directors type of local governance to the technical colleges subject to the review and approval of the Council on Postsecondary Education. The statutes reference this as "local governance authority."
- Given recent consolidation accomplishments and the proposed district structure, the membership of community college boards of directors could be modified to incorporate technical college representation

in their respective college districts. Expanding local board memberships to include technical college advisory board members should be encouraged. The gubernatorial appointment process could be used to appoint technical college advisory board members to the community college boards of directors in the 13 districts where both technical and community colleges exist. Also, technical college advisory boards should be invited to meet with the local boards of directors on a regular basis and expanding board membership through legislation should be explored.

- Three districts that include Bowling Green Technical College, Central Kentucky Technical College, and Northern Kentucky Technical College respectively, do not have local boards of directors and extending local board of directors governance authority to these three districts is important for the establishment of a truly comprehensive system.
- Board approval of the proposed resolution would promote local governance equality among the 16 college districts and would send the message that the KCTCS Board wants the institutions to work collaboratively, regionally, and district wide.
- The proposed resolution does not diminish the important advisory role that members of technical college advisory boards fill or the statutory responsibilities of the KCTCS Board of Regents. The resolution would create an additional community resource for the technical colleges regarding policy issues and gives the technical colleges a stronger voice in the community.
- The district structure and how the boards of directors and the advisory boards in the 13 districts that have both a community college and a technical college would work together should be discussed with the faculty senate councils and the staff councils.

Following a ten-minute recess called by Chair Johnson from 10:40 a.m. to 10:50 a.m., a vote was taken on the motion to approve the recommendation as presented by the Executive Committee.

VOTE: The motion passed unanimously.

MOTION: Dr. Hanel moved that the Board “authorize the KCTCS President to put into place an analysis and a process that is inclusive of the technical colleges and the community colleges in the respective 13 districts as to how the advisory boards and the boards of directors will work together and to bring a status report or recommendation for change to the Board in February.” Mr. Beasley seconded the motion.

VOTE: The motion passed unanimously.

Mr. Beasley asked what the Board could do to facilitate the consolidation process. Dr. McCall said that the process is community driven and that he would meet with the college teams that do not have a Board approved consolidation Memorandum of Agreement and are not in single-institution districts and bring an update to the Board in February.

*Policy For Naming
Districts and
Colleges*

Vice Chair Read said that at the February 2001 Board meeting, the Board will be asked to take action on a proposed policy for naming districts and colleges. The Naming Colleges Task Force researched legislation and policies pertaining to naming colleges in other states and found that it was typical for the governing board to be the final naming authority for colleges. The task force found that naming colleges was linked to naming districts, with both being equally important.

The proposed policy addresses how a college name advances the KCTCS mission and vision and its impact on funding and accreditation. The policy would establish a Naming Advisory Committee, appointed by the KCTCS President, that would recommend district and college names. The KCTCS President would then seek input from the Cabinet and the college presidents/directors before making a final recommendation to the Board.

**ACADEMIC
AFFAIRS AND
CURRICULUM
COMMITTEE
REPORT**

Dr. Hanel presented the Academic Affairs and Curriculum Committee's report to the Board and distributed an updated program inventory.

*Ratification Of New
Credit Certificate
Programs*

RECOMMENDATION: That the Board ratify the approval of the new credit certificate programs listed on page 55 of the agenda book.

Dr. Hanel reminded the Board that the KCTCS President may approve new credit certificate programs upon recommendation by the chancellors, with Board ratification.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Dr. Wise seconded the motion.

VOTE: The motion passed unanimously.

*New Program
Proposals*

RECOMMENDATION: That the Board approve the following associate degree programs:

- AAT in Automotive Technology, Bowling Green Technical College
- AAT in Radiography, Bowling Green Technical College
- AAS in Diesel Technology with options in Medium and Heavy Truck Mechanics and Construction Equipment Mechanics, Cumberland Valley Technical College
- AAS in Law Enforcement Technology, a joint program for Laurel Technical College and Somerset Technical College

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Mr. Powell seconded the motion.

VOTE: The motion passed unanimously.

*Technical Colleges'
Candidates for
Degrees and
Diplomas*

RECOMMENDATION: That the Board approve the technical colleges' candidates for degrees and diplomas as listed on pages 71-89 of the agenda book, with the degrees and diplomas to be awarded to the candidates upon certification that the requirements have been satisfactorily completed.

Dr. Hanel pointed out that the technical colleges list of candidates for degrees for May 2000 included 15 students. The December 2000 list of degree candidates includes 205 students.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Ms. Fiorella seconded the motion.

VOTE: The motion passed unanimously.

*Community
Colleges'
Candidates For
Degrees*

RECOMMENDATION: That the Board approve the awarding of associate degrees to community college candidates (as listed on pages 92-93 of the agenda book) who have met all requirements for programs approved by the Board with the degrees to be awarded to the candidates upon certification that degree requirements have been satisfactorily completed.

Chair Hanel pointed out that for the first time, the KCTCS graduate list for the community colleges includes candidates for the associate in arts and the associate in science degrees. These are students who enrolled in a community college after June 30, 1999. The first KCTCS degree

awarded was an associate in applied science conferred to a student at Ashland Community College in May 1999. In December 1999 the Board approved 17 candidates for KCTCS associate in applied science degrees, and in May 2000 it approved 43 candidates from six community colleges for KCTCS associate in applied science degrees. The December 2000 graduate list includes 52 candidates from nine community colleges for KCTCS associate in applied science, associate in science, and associate in arts degrees.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Mr. Banks seconded the motion.

VOTE: The motion passed unanimously.

RECOMMENDATION: That the Board approve the awarding of associate degrees to community college candidates (as listed on pages 94-110 of the agenda book) who have met all requirements for programs approved by the University of Kentucky Board of Trustees, with the degrees to be awarded to the candidates by UK upon certification that degree requirements have been satisfactorily completed.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation. Mr. Shuck seconded the motion.

VOTE: The motion passed unanimously.

**EFFICIENCY,
EFFECTIVENESS,
AND
ACCOUNTABILITY
COMMITTEE
REPORT**

Vice Chair Read presented the Efficiency, Effectiveness, and Accountability Committee's report to the Board. The Committee, which meets on an as-needed basis, receives written updates from Candace Gosnell, KCTCS Vice President.

1) CPE Reporting – CPE's Key Indicators of Progress Toward Postsecondary Education Reform will answer five questions:

- Are more students ready for college?
- Are more students enrolling in college?
- Are students advancing through the system?
- Are students prepared for life and work?
- Is Kentucky's economy benefiting?

The Key Indicators are closely linked to the National Report Card produced by the National Center for Public Policy and Higher Education. The National Report Card is composed of five "graded"

areas including preparation (high school completion, rigor of curriculum, academic proficiency), participation (new high school graduates and 25-44 year olds), affordability (ability to pay/income, price, need-based student aid and loan burden), persistence/completions, and education return (economic returns, adult education, and skill levels). The Report Card, which grades the 50 states against each other, was released November 30, 2000.

- 2) *Accomplishments* – The first annual *KCTCS Fact Book* was distributed September 2000, and the System is well on its way toward establishing baseline data for future comparisons.

**FINANCE,
ADMINISTRATION,
AND
TECHNOLOGY
COMMITTEE
REPORT**

Mr. Bean presented the Finance, Administration, and Technology Committee's Report to the Board. Mr. Bean thanked Patsy Stice for her work with the Committee.

*Ratification Of
Personnel Actions*

RECOMMENDATION: That the Board of Regents ratify the personnel actions (as listed on pages 121-132 of the agenda book) that have occurred since the September 16, 2000, Board meeting.

MOTION: On behalf of the Finance, Administration, and Technology Committee, Mr. Bean moved that the Board approve the recommendation. Dr. Hanel seconded the motion.

Chair Johnson said that Dr. Gosnell verified that the employment actions met equal employment opportunity and affirmative action guidelines.

VOTE: The motion passed unanimously.

*Financial Report
for 1999-2000*

RECOMMENDATION: That the Board approve and accept the financial audit results for the 1999-2000 fiscal year.

Mr. Bean said that the accounting firm of Deloitte and Touche conducted the independent audit for 1999-2000. He introduced James C. Carpenter, a partner at Deloitte and Touche, and J. Bernard Backert, Director of Auditing Services at Deloitte and Touche, who presented the audit report at the Finance Committee meeting.

Mr. Bean read the third paragraph of the “Letter to the Board of Regents” that was included in the *1999-2000 Audit and Annual Financial Report* mailed to Board members before the meeting.

“In our opinion, such financial statements present fairly, in all material respects, the financial position of the Kentucky Community and Technical College System as of June 30, 2000, the changes in its fund balances and its current funds revenues, expenditures, and other changes for the year then ended in conformity with accounting principles generally accepted in the United States of America.”

The auditors found that the KCTCS records are in good condition and are kept properly; the auditors have no problem with KCTCS transactions. A comparison of 1998-99 total assets with 1999-2000 total assets indicates an increase of \$32 million. The 1999-2000 balance sheet lists total assets of approximately \$502 million.

During 1999-2000, the System’s current revenues increased over \$15 million (5 percent) from the previous year and totaled \$308 million. Most of the current funds revenue came from state funding. Student fees were down from the previous year and totaled \$48 million. Mr. Bean explained that enrollment growth and tuition and fee increases approved by the Board early in 2000 for 2000-2001 did not affect the 1999-2000 financial report.

The auditors made some observations about internal control areas that need to be improved. Many of the auditors’ observations already have been corrected or are in the process of changing.

Other correspondence from the auditors stated that the System is in compliance with the provisions of House Bill 622, which deals with the audit of financial statements. Mr. Bean reported that Mr. Carpenter said that neither the Board nor the System staff attempted to influence the opinion of the auditors in any way.

Mr. Bean explained that the financial statements are presented in a fund balance accounting format, and in one year, the accounting format will change to comply with Generally Accepted Accounting Principles changes. Also, a major change will occur in the balance sheet because of a change in accounting principles for public colleges issued by the Governmental Accounting Standards Board that requires state entities to depreciate fixed assets on an annual basis. Currently fixed assets are recorded at cost and never depreciated. For the System and other state postsecondary education institutions, the change will cause significant fund balance and net asset balance decreases because depreciation calculations will begin with the building acquisition date or the date the building comes on line.

Mr. Beasley asked whether there was a way to show the actual value of the asset being depreciated. Mr. Backert explained that the footnote disclosures will list the original cost of the asset less accumulated depreciation.

MOTION: On behalf of the Finance, Administration, and Technology Committee, Mr. Bean moved that the Board approve and accept the financial audit results for the 1999-2000 fiscal year. Dr. Wise seconded the motion.

VOTE: The motion passed unanimously.

Mr. Bean recognized all budget, finance, and accounting staff in attendance at the meeting, and congratulated the staff for doing a great job.

*September 2000
Quarterly Financial
Reports*

Mr. Bean reported that the Finance Committee received a report for the first quarter of the 2000-01 fiscal year. The Fire Commission's fund balance was estimated at \$4.3 million; however, the actual fund balance was only about \$3.3 million or 76 percent of the projected budgeted amount. Ken Walker, KCTCS Vice President, assured the Committee that Fire Commission expenditures are being tracked.

Student fees realized to date are behind the projected budgeted amount as students choose to postpone fee payment for bi-term classes; thus, the second quarter financial report will show an increase in tuition and fees.

*Capital
Construction
Status Report,
1998-2002*

On a semi-annual basis, the staff plans to provide the Board with a written *Capital Construction Status Report* detailing the capital construction projects assigned or appropriated to KCTCS. Mr. Bean said that this format provided the members with a good update, and the document would be a good reference for Board members who are asked questions about projects in their communities.

*Proposed Revision
To The KCTCS
Board Of Regents
Policies Governing
Employment*

Mr. Bean reported that Dr. McCall discussed at the Committee's meeting a proposed employment policy change that would allow individuals transferred from one branch to another to continue to be governed by personnel policies of their predecessor institutions unless they choose to be covered by KCTCS personnel policies. The community-driven consolidation efforts underway across the state brought this issue to the attention of staff. The proposed revised employment policy will be an action item on the February 2001 agenda.

Other Item In closing, Mr. Bean reminded Board members that the end of the year is a good time to make tax deductible contributions and that KCTCS Foundation funds are separate from the System's budget. He encouraged Board members and others to support the KCTCS Foundation.

NEXT MEETING The next Board meeting is scheduled for February 23, 2001, at Laurel Technical College in London.

EXECUTIVE SESSION MOTION: Mr. Powell moved that the Board go into executive session pursuant to KRS 61.810 (1) (f), "Individual Personnel Matters." Mr. Bean seconded the motion.

VOTE: The motion passed unanimously, and the Board went into executive session at 11:25 a.m. (ET).

OPEN SESSION The Board reconvened in open session at 11:45 a.m. (ET), and Chair Johnson reported that there was no action to bring before the Board as a result of the executive session.

ADJOURNMENT MOTION: Ms. Brittain moved that the Board adjourn.

VOTE: The motion passed unanimously, and the meeting adjourned at 11:50 a.m. (ET).

2/23/01

Date Approved by the
KCTCS Board of Regents

Signed by Vice Chair Cynthia L. Read

Martha C. Johnson, Chair
KCTCS Board of Regents

Signed by John R. Banks, Jr., Secretary

John R. Banks, Jr., Secretary
KCTCS Board of Regents

Signed by Michael B. McCall

Michael B. McCall
KCTCS President

KCTCS Board of Regents

Meeting Guests – December 1, 2000

President's Cabinet

Dr. Michael B. McCall, President
Dr. Keith Bird
Mr. Timothy R. Burcham
Dr. Candace S. Gosnell
Ms. Beverly Haverstock
Mr. Jon Hesselden
Ms. Beth Hilliard
Dr. Anthony L. Newberry
Mr. J. Kenneth "Ken" Walker

System Office Staff

Ms. Sandy Adkins
Mr. Bryan Armstrong
Mr. Gary Dean
Ms. Billie Hardin
Ms. Mary Kleber
Dr. Joan Lucas
Dr. Carolyn O'Daniel
Ms. Patsy Stice

College Representation

Ashland Technical College
Mr. Richard Kendall, Director

Bowling Green Technical College
Ms. Diane Button
Mr. Don Evans

Cumberland Valley Technical College
Mr. Ron Mason
Mr. Dave Wilder

Hazard Community College
Dr. G. Edward Hughes, President

Laurel Technical College
Mr. Edd McWhorter, Director
Mr. David Gilliam, Dean of Instruction

Northern Kentucky Technical College
Dr. Earl Wittrock, Director
Ms. Amy Monson
Mr. Paul Brinkman
Ms. Angie Taylor
Mr. Chris Ruesell
Ms. Carol Reed Mahoney
Mr. Dale Meyer
Dr. Charles Stebbins

Prestonsburg Community College
Dr. George Edwards, President

Somerset Technical College
Dr. Carol VanHook, Director
Mr. Greg Fryman, Academic Dean
Mr. Ron Kincaid

Southeast Community College
Ms. Margaret G. Billings

Others

Mr. J. Bernard Backert, Deloitte & Touche
Ms. Charlene Beasley
Ms. Rosalee Brock
Ms. Courtney Kinney (Post)
Mr. James C. Carpenter, Deloitte & Touche
Mr. David Patterson, TFA/AFT
Ms. Susan Reagan, KEA
Mr. Robert W. Tye, Jr., AFT